



GOVERNMENT OF THE PUNJAB
LOCAL GOVT. & COMMUNITY DEVELOPMENT
DEPARTMENT

Dated Lahore the 19th April, 2017

ORDER

No. SO.ADMN-III(LG)Misc/2015(P-I). In pursuance of Section 85 of Punjab Local Government Act, 2013 attached schedule of establishment of Municipal Committee Khanewal is hereby issued, subject to following conditions:-

1. Keeping in view the changing requirement of local government system and in order to make local governments sustainable, no further recruitment / induction shall be made against following nomenclatures / posts which are now onward are declared as dying cadre / nomenclature:-

Sr. No.	Name of post	Sr. No.	Name of post
1.	Fire Brigade Staff	25	Booking Clerk
2	Goods Exit Tax Staff	26	Malba Rent Collector
3	Octroi Staff	27	Moazan
4	Tonga Chaudri	28	Fero-Khalasi
5	Koora Clerk	29	Muharrar
6	Cooli / Plumber Cooli	30	Motivator
7	Mashki	31	Ahlmad
8	Water Carrier	32	Head Moharrar
9	Naib Qasid	33	Muhafiz
10	Baidar	34	Girdawar
11	Khansama OR Cook	35	Pervi Clerk
12	Road Roller Driver	36	Cart Man
13	Road Roller (Helper any Helper OR Cleaner)	37	Typist
14	Sanitary Promoter	38	Personal Assistant
15	Telephone Operator	39	Assistant Driver
16	Stenographer	40	Project Assistant
17	Registry Clerk	41	Tender Clerk
18	Mistry / Work Mistry	42	Gun Man
19	Security Guard	43	Assistant Librarian
20	Daftari	44	Khadim Masjid
21	Rehra Ban	45	Malaria Staff
22	Plaque Quoli	46	Cleaner Water Supply
23	Foreman disposal	47	PeroKar
24	Junior Clerk to be replaced by Computer Operator		

Muzaffar

SEEN

Handy be
2/14/17

4. The post of Tubewell Operator shall be read as Tubewell Operator cum-Chowkidar.

3. Local Government cannot change the nomenclature / cadre OR convert the post.
4. Recruitment / induction on vacant post shall be made after making advertisement through office of the DGPR and observance of criteria, merit and codal formalities subject to approval of Govt. & availability of own source revenue.
5. In case an employee / Official / Officer of any other Department like Public Health Engineering / PHATA / LG&CD etc is repatriated to his parent Department, the post held by him shall stand deleted automatically from the schedule of establishment of respective local government.
6. In future it will be treated as misconduct on part of appointing authority, if anyone is hired / employed on work charge / daily wager basis under any circumstance OR on any pretext.

No. & Date Even:-

SECRETARY
LG&CD DEPARTMENT

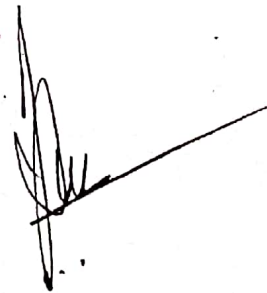
Copy is forwarded for information and necessary action to:-

1. The Chairman Municipal Committee concerned.
2. The Chief Officer concerned.
3. The Municipal Officer (Finance) concerned.
4. The Deputy Director (Audit & Accounts) concerned.

PC:-

1. PSO to Secretary, LG&CD Department.
2. PSO to Special Secretary, LG&CD Department.
3. PS to Additional Secretary (Admin.) LG&CD Department.

Muzaffar
19/4/17
(MUZAFFAR MUKHTAR)
SECTION OFFICER (ADMIN-III)



Sr. #	Designation	BPS	Strength as per Proposed SOE
1	Chairman		
2	Vice Chairman	0	1
3	Personal Secretary	0	1
4	Assistant	16	0
5	Senior Clerk	16	1
6	Junior Clerk	14	0
7	Naib Qasid	11	2
TOTAL		1-3	2
Staff of Chief Officer Office			7

1	Chief Officer		
2	Superintendent	18	1
3	Computer Operator	16	1
4	Junlor Clerk	12	1
5	Imam Masjid	11	2
6	Driver	6	1
7	Naib Qasid	5	1
8	Sanitary Worker	1-3	3
9	Chowkidar	1	0
TOTAL		1-3	2
Law BRANCH			12

1	Legal Advisor	fixed	1
TOTAL			1

1	Superintendent/vetnary Officer	fixed	1
TOTAL			1

Staff of Municipal Officer (Finance)			
1	Municipal Officer	17	1
2	Accountant	14	1
3	Assistart	16	1
4	Computer Operator	12	0
5	Head Clerk Pension	16	0
6	Pension Clerk	14	0
7	Cashier / Senior Clerk	14	1
8	Junior Clerk	11	4
9	Driver	5	0
10	Naib Qasid	1-3	5
TOTAL			13

Muzaffar

Sr. #	Designation	BPS	Strength as per Proposed SOE
-------	-------------	-----	------------------------------

OCTROI WING

1	Octroi Superintendent	16	0
2	Senior Octroi Clerk	14	9
3	Junior Octroi Clerk	11	2
4	Octroi Naib Qasid	1-3	6
TOTAL			17
TOTAL Finance Branch			30

Staff of Municipal Officer (Regulation)

1	Municipal Officer	17	1
2	Land Supervisor	16	0
3	Head Clerk	16	1
4	Senior Clerk	14	1
5	Enforcement Inspector	14	0
6	Junior Clerk	11	2
7	Patwari	7	0
8	Driver	5	1
9	Naib Qasid	1-3	1
TOTAL			7

Office of Municipal Officer (Infrastructure)

1	Municipal Officer	17	1
2	Senior Sub-Engineer	16	1
3	Sub-Engineer	11	1
4	Enforcement Inspector	14	1
5	Light Inspector	11	0
6	Senior Clerk	14	1
7	Head Clerk	16	1
8	Draftsman Autocad	11	0
9	Junior Clerk	11	2
10	Driver	5	1
11	Road Roller Driver	6	1
12	Tracer	7	0
13	Naib Qasid	1-3	2
TOTAL			12

Office of Municipal Officer (Planning)

1	Municipal Officer.	17	1
2	Head Clerk.	16	1
3	Building Inspector.	14	1
4	Computer Operator	12	1
5	Junior Clerk	11	2
6	Driver	5	0
7	Naib Qasid.	1-3	2
TOTAL			8

Office of Municipal Officer Services

1	Municipal Officer	17	1
2	Superintendent Horticulture	16	0
3	Assistant	16	0

Muzaffar

Sr. #	Designation	BPS	Strength as per Proposed SOE
4	Senior Clerk	14	0
5	Junior Clerk	11	2
6	Water Supply Superintendent.	9-10.	1
7	Assistant Water Supply Superintendent.	7-8.	1
8	Water Supply Operator Cum Chowkidar	5-6.	13
9	Disposal Station Operator Cum Chowkidar	5-6.	10
10	Head Mali.	4	1
11	Mali cum baildar.	1-3.	12
12	Oilman.	3-4	4
13	Pipe Fitter.	5-6.	1
14	Mali cum-chowkidar.	1-3.	7
15	Sewerman.	1	18
16	Fitter Collie.	1-3.	1
17	Assistant Sanitary Supervisor.	4-5.	6
18	Driver	5-7.	15
19	Cleaner.	1-3.	1
20	Sanitary Worker.	1-3.	194
21	Spray cooli.	1-3.	1
22	Naib Qasid	1-3.	2
23	Mashki.	1-3.	15
TOTAL			306
Fire Brigade Branch			
1	Fire Officer	17	1
2	Assistant Fire Officer	16	1
3	Head Fireman	7-8	3
4	Driver Firebrigade	7-8	5
5	Fireman	5-6	18
6	Naib Qasid	1-3	1
TOTAL			29
Grand Total			413

Municipal Office
MC Khane

Muzaffar

4 V.
15 Va.